



# Capville Schools Abuja

**EARLY YEARS \* PRIMARY \* COLLEGE**

2/4 Juliest Ultimate Drive, Off Capville Schools Avenue by Public Service Institute of Nigeria, Dutse, Along Gwarinpa - Kubwa Express Way, Abuja.

☎ 08033243516, 08022923697, 092900306

capvilleschool@yahoo.com 🌐 www.capvilleschools.com

## ADMISSION FORM

If you are applying for admission to Capville Schools, complete this form following the instructions below.

Please Attach  
2 Passport Size  
Photograph  
Here

### INSTRUCTIONS

**Applicants please read the information carefully.**

- Complete the form in full using Capital Letters, incomplete forms will be returned to the students
- Applicants on transfer must submit transcripts with this application form
- Applicants will be required to take assessment tests
- If you require assistance in completing this form, see Quality Control or the School's Principal
- Notice of Acceptance will be letter. Kindly ensure all personal information on the form is current and correct.

### PERSONAL DATA

Applicant's Name \_\_\_\_\_

Last Name

First Name

Middle Name

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Sex M  F  Religion \_\_\_\_\_

Nationality \_\_\_\_\_ State of Origin \_\_\_\_\_ LGA \_\_\_\_\_

Permanent/Mailing Address \_\_\_\_\_  
\_\_\_\_\_

Phone Number (s) \_\_\_\_\_ Email \_\_\_\_\_



# Capville Schools Abuja

## PROGRAMME DESIRED

School Applied for: EARLY YEARS  PRIMARY  JUNIOR  SECONDARY

(Please tick appropriately)

Date of Application \_\_\_\_\_ Class/Grade Applied for \_\_\_\_\_

Proposed Date of Entry \_\_\_\_\_ Previous School Class/Grade \_\_\_\_\_

Month/Year

Last School Attended

## EDUCATION DATA

SCHOOL (S)

FROM

TO

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

STAGE OF LEAVING \_\_\_\_\_

## FAMILY DATA

Name of Father \_\_\_\_\_ Name of Mother \_\_\_\_\_

Tel. & Mobile No \_\_\_\_\_ Tel. & Mobile No \_\_\_\_\_

Email Address \_\_\_\_\_ Email Address \_\_\_\_\_

Education Attainment of Father \_\_\_\_\_ Education Attainment of Mother \_\_\_\_\_

Occupation of Father \_\_\_\_\_ Occupation of Mother \_\_\_\_\_

### If Applicant is leaving with Guardian

Name of Guardian \_\_\_\_\_ Relationship \_\_\_\_\_

Mailing Address \_\_\_\_\_ Tel. & Mobile No \_\_\_\_\_

Do you have siblings who are currently enrolled in Capville Schools? **YES** **NO**

Name(s) \_\_\_\_\_ Class(es) \_\_\_\_\_

How did you know about Capville Schools? \_\_\_\_\_



# Capville Schools Abuja

## EMERGENCY CONTACT

Name \_\_\_\_\_ Relationship to Child \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

## SCHOOL MESSAGING SERVICE

### NOTE:

1. Provide an active mobile phone number that will be used for school Text Messaging Service.
2. Provide valid email address that will be used for School Email Messaging Service.
3. Information provided here (i.e mobile number and email address) will generally be used for notification services by the school

Name \_\_\_\_\_ Relationship to Child \_\_\_\_\_

Mobile \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

## MEDICAL INFORMATION

Have you any medical conditions which the school should be aware of? YES  NO

Does your child have a disability? YES  NO

If YES, Please specify



# Capville Schools Abuja

## PHOTOGRAPH/VIDEO/COPYRIGHT APPROVAL FOR PUPILS/STUDENTS

The school may capture images using camera. either still or video, within the classroom, or educational outing or at school events. Individuals and group photos give flavor of school life and enhance the publications concerned. Children are also pleased to see their pictures used in this way.

Photographs and videos of pupils may be used in a number of ways:

I give my permission for photographs and videos taken to be used as stated below. Please tick the appropriate box for each category.	YES	NO
School Handbooks, Newsletter, Publication, Exhibitions, Website, Social Media Sites e.g Facebook, Twitter etc. Plasma screens and School Exhibition Materials.		
Kept indefinitely for use by the school library, museum or archives as part of their collections		
Press coverage or events linked to the school		

You should be aware the website and social media are viewed by world-wide audience and the school cannot prevent picture being copied and used by others

If you are unhappy about your child's image being captured for those purpose outline above, there will be times when he/she is asked to come out of a group or class picture, in order that the image can be taken.

## REFUND POLICY

All fees are non-refundable, but can be carried over to the next term.

## CERTIFICATION

I hereby certify that i have read and understood all the instructions and procedures concerning this application. Furthermore, I also certify that all information supplied herein are accurate and complete. I fully understand that all documents submitted in support of this application become the property of CAPVILLE SCHOOLS will therefore not to be returned to the applicant.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature